



AIE 2 Application Package

Grants to Schools for artist in the classroom activities

About the Artists in Education funding program

For more than 25 years, the Artists in Education (AIE) funding program has supported the arts in BC schools by providing matching funds for performances, workshops and residencies. The Artists in Education program facilitates students' access to artistic activities with some of BC's most respected professional artists. AIE has introduced hundreds of thousands of children and youth to traditional and cultural events in a multidisciplinary range of dance, theatre, music, literary, media and visual arts.

The AIE program is divided into two components:

AIE 1: Grants to districts and province-wide school associations

AIE 2: Grants to individual schools for artist in the classroom activities and residencies.

The program's goals and objectives include:

- Expose young people to workshops, performances, and residencies that have artistic quality and educational merit.
- Balance exposure of the arts to young people in remote, rural and urban environments.
- Establish professional standards for arts practices and presentations in schools and expose BC's children and youth to professional quality arts programming.
- Develop, maintain and expand the market for professional artists working with children and youth.
- Facilitate communication between the arts and education communities by developing mutual awareness, respect and appreciation.
- Promote the arts as an area of study and professional employment.

AIE 1: Grants to Districts and province-wide school associations

AIE 1 is designed to support a wide range of arts activities throughout all of BC's districts and associations. Open to all BC School Districts, the Federation of Independent School Associations and the First Nations Schools Association, the annual allocation of funding is determined through a formula based on the number of schools, number of students and a distance code assigned to each district or association.

AIE 2: Grants to Schools for artist in the classroom activities

AIE 2 supports individual schools to bring professional artists into their classrooms for a wide range of integrated arts programs and long-term residencies. The selection of awards is determined by a committee based on the eligibility and merit of the artists and arts activities proposed by the schools.

AIE 2 Guidelines

Guidelines for Applicants

AIE 2 provides schools with matching grants to schools for young people to **actively participate in hands-on, in-class activities with professional artists**. The grant funds schools to collaborate with artists on planning and implementing unique arts-based projects that integrate with non-arts subject areas, are relevant to students; build partnerships that link young people, with artists/arts organizations, schools and the community.

The program is strongly committed to **residencies that engage local artists on projects that unfold over time**.

- Applicants must be teachers, principals, or PAC representatives applying on behalf of a BC public, independent or First Nations school or group of schools.
- Artists must be Canadian professional artists and/or organizations working in the literary, visual, media, performing or traditional arts (see definition of a professional artist section).
- This program provides up to 60% of the eligible expenses and the applicant must raise or provide the remaining 40% (75% / 25% in the Kootenays).
- The maximum grant per school, per year is \$1,800 and must be spent in the school year granted.
- Teachers and artists must work together to plan and develop the project before applying.
- Projects should take place during school hours with students in kindergarten through grade 12.
- Projects should integrate across the curriculum and not aim to teach the arts curriculum.
- Requests for support must be for hands-on classroom activities not to bring an artist in to perform at a school.

The application now includes 4 thematic streams: Environment, Culture and Identity, Citizenship and Social Justice, and Community. While it is not mandatory that projects fall under one or more of these thematic streams, they have been added to encourage schools to explore contemporary issues of relevance to students and their greater community on a deeper, more critical level.

Application Process, Requirements and Deadlines

The next application deadline for the 2010/11 school year must be received by: **June 4, 2010**

Application can be submitted via

Mail: ArtStarts in Schools
808 Richards Street
Vancouver, BC V6B 3A7

Fax: 1.604.683.0501

Email: aie2@artstarts.com

For more information, please contact

Katie Varney, Program Coordinator
Within the Lower Mainland: 604.878.7144 ext. 7
Toll free: 1.888.878.7144 ext.7
Email: katie@artstarts.com

There are two application deadlines per year, June and October. The June deadline supports projects that take place between September and June of the following school year. The October intake is supports projects that take place between January and June of that year. June applicants are notified by letter at the beginning of September. October applicants are notified by mid-November. All proposals are reviewed by a selection committee, therefore the time between intake and notification is essential for all applications to be processed and adjudicated. Successful applicants will also be sent a Grant Agreement. This agreement, which includes a finalized budget and timeline, must be completed, signed and returned to ArtStarts before funds are released to the school.

Before you apply, please ensure that:

- You have included a clear, vivid project description in your application.
- You have spoken to & collaborated with the artist on the project plan and timeline.
- Your school Principal has signed off on the proposed budget and conditions for funding.
- Your budget sheet is balanced (expenses = revenues), indicates how you will raise matching funds.
- You have included the Artist CVs/résumés of the local artist(s) or arts groups (unless the artist is listed in the ArtStarts Directory: www.artstarts.ca)
- The funding request is for hands-on classroom activities **NOT** for a school performance.

Expenses

Eligible: Artists fees; material/supply costs or supplies required for the workshop or residency. The minimum fee for professional artists is \$250 per day or \$65 per hour of classroom time.

Ineligible: School performances; travel, transportation, or lodging for artists; capital expenses such as instrument purchases or specialized equipment rentals or purchases; and Teacher on Call (TOC) costs.

Revenues

Eligible: Contributions from schools/districts/communities/PACs and private/corporate sponsorship and donations.

Ineligible Revenues: Funding from the program partners, Vancouver Foundation and the BC Arts Council; other ArtStarts sources, including the Artists in Education District (Component 1) program.

Definition of Professional Artist

Artists engaged in funded activities must qualify as practicing, professional artists. A professional artist is defined as someone who has completed specialized training in their artistic field (academic or experience), who is recognized as such by her or his peers (artists working in the same artistic tradition) and who has a history of public presentation, exhibition or publication. Artists from diverse cultural backgrounds who are engaged in the transference of traditional cultural practice qualify as professional artists.

Artists must be contacted prior to applying for the grant. Schools are encouraged to use the ArtStarts Artists Directory at www.artstarts.com but may hire the professional artist of their choice. Artists not listed in the Directory must submit Artist CVs/résumés. For contact information for artists listed in the Directory, please contact ArtStarts.

Additional Resources

List and descriptions of successful projects funded by AIE 2

<http://www.artstarts.com/pdf/aie2projects.pdf>

Guide on how to create a successful artist residency project:

<http://www.artstarts.com/resources/keys.html>

Tips on how to write a grant application:

<http://artstarts.com/pdf/grantwriting.pdf>

Artists in Education Program Partners

vancouver
foundation

Vancouver Foundation is Canada's largest and one of its oldest community foundations. Its mission is to create positive and lasting impacts in communities in British Columbia. It does this by bringing together generous donors (large and small, individuals, groups and corporations) and linking their contributions to important work that addresses the needs and improves the lives of communities across the province. Today, the Foundation manages an endowment worth approximately \$800 million. In 2006, the interest from that endowment allowed the Foundation to distribute about \$40 million to communities.



BRITISH
COLUMBIA
ARTS COUNCIL
Supported by the Province of British Columbia



BRITISH
COLUMBIA
The Best Place on Earth

The **British Columbia Arts Council** and the **Province of BC** are committed to ensuring that all British Columbians are able to participate in a healthy arts and cultural community recognized for its excellence. Its mission is to support the arts and cultural community to achieve its creative, social and economic potential.

artstarts

ArtStarts in Schools is a catalyst in promoting arts and creativity among BC's young people. Working with a dynamic province-wide network of educators, artists, parents, students, schools and communities, ArtStarts provides innovative arts programs for young people, practical resources for teachers and artists, and leadership in advocacy for arts in education.



COLUMBIA BASIN TRUST
a legacy for the people

Columbia Basin Trust supports efforts by the people of the Basin to create a legacy of social, economic and environmental well-being and to achieve greater self-sufficiency for present and future generations. It believes that the arts provide a creative process for inspiring the people of the Basin to understand and express their connections with the history, ecology, resources and cultures of their home, so as to take care of it wisely for the future. The Columbia Kootenay Cultural Alliance delivers the Arts, Culture and Heritage funding programs for the Columbia Basin Trust.

AIE 2 Application Form

Deadline: June 4, 2010

SECTION A – SCHOOL APPLICATION INFORMATION (Please print or type)

School Project Coordinator:

Title/Position:

School Name:

School Address: District:

City: Postal Code:

School Phone: Home Phone:

Email (required): Fax:

SECTION B – PROJECT SUMMARY

Project Title:

Project Description:
(25 words max.)

Name(s) of Artist(s):

Artist is listed in ArtStarts Directory* **OR** Artist CV is attached
* If the artist is NOT listed in the ArtStarts Directory, you MUST attach an artist resume or CV. In both cases, you MUST contact the artist prior to writing application.

Artistic Discipline: Visual Arts, specify medium:

Performing Arts, specify discipline:

Other, specify:

Total Project Budget: Funding requested:

Project Start Date: Project End Date:

of Teachers participating: # of Students participating:

Grade Levels of students # of Volunteers

Internal File #

SECTION C – PROJECT INFORMATION

Answers should be clear and brief – include additional info if needed. Please print or type

1. Provide a brief yet vivid project description

2. Provide a brief timeline/schedule of activities

3. Indicate how this project links across the curriculum (do not include IRPs)

4. Explain how this project is relevant to your students and/or the greater community

SECTION C – CONTINUED

5. How will the grant’s goals and objectives be met by the project?

6. How will the participating teacher and artist(s) **collaborate** on the project?

7. How will the participants reflect on and document the project?

8. Does your project deal with one or more of the themes below? *

- Environment – an investigation of the environmental issues and the natural world
- Culture and Identity – a deeper look at culture, heritage, race and identity
- Citizenship and Social Justice – an examination of how students can effect positive social change
- Community – an exploration of issues of specific concern to your school or city

* While it is not mandatory that projects fall under one or more of these thematic streams, they have been added to encourage schools to explore contemporary issues of relevance to students and their greater community on a deeper, more critical level.

SECTION D – PROPOSED BUDGET

PROJECT EXPENSES

Artist Fees

List the name(s) of participating professional artists, as well as the number of hours and the fee/hour

1.	\$
2.	\$
3.	\$
Subtotal Artist Fees	\$

Art Materials & Supply Costs (Please specify)

	\$
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Other Expenses (Please specify)

	\$
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TOTAL Project Expenses

\$

NB: Total expenses must equal total revenues

PROJECT REVENUES

Artists in Educations 2 Grant Request

\$

Requests can be made for up to 60% of eligible expenses (75% in the Kootenays).
The maximum grant per school, per year is \$1,800. See guidelines for details.

Other Revenues

School/District contribution	\$
Community Contributions (Art Councils, etc.)	\$
PAC	\$
Corporate and Private Donations/Sponsorships	\$
Other (Please specify)	\$

TOTAL Project Revenues

\$

NB: Total revenues must equal total expenses

CONDITIONS FOR FUNDING

Applicant agrees to:

- Inform ArtStarts if there is a change in project description, coordinator or artists.
- Use the funds only for the project as approved by ArtStarts.
- Complete the project before the end of the 2010-2011 school year and submit final report.
- Acknowledge **the Partners** in all communication and promotional materials pertaining to the project.

SIGNATURES

Project Coordinator Signature*	Date
Principal/District Representative Signature*	Date

* Typing your full name above is equivalent to a signed declaration that you fully understand the conditions for funding and are accountable for your part in the above budget.